



Annual Meeting

October 22-23, 2017
Loews O'Hare | Chicago, Illinois

chss.org

Dear Industry Partner:

On behalf of the Congenital Heart Surgeons' Society (CHSS) let me personally invite you to participate as an industry supporter in the CHSS Annual Meeting being held on October 22-23, 2017 at the Loews O'Hare Chicago, Illinois.

This meeting is one of the most unique events in the congenital cardiac surgical community. It represents an opportunity for industry and physicians involved in the field of congenital heart disease to network in an informal environment, allowing for more physician contact during the program and networking events. It is the single largest gathering of congenital heart surgeons in the United States.

The 2017 Scientific Program Committee is chaired by Harold Burkhart, M.D. Dr. Burkhart and the entire CHSS Council are working diligently to produce a program that will feature cutting edge research and guest speakers that are renowned in the specialty. Industry has the opportunity to take a more visible role and support the meeting beyond their exhibit space with educational grants and /or customized programs that will benefit your company's educational objectives. This is a powerful opportunity for your company to interact directly, and in an intimate setting, with the premier congenital surgeons in the world.

This industry prospectus gives you the necessary information to participate in the CHSS Annual Meeting. Please contact the CHSS office if you have any questions.

I look forward to seeing you in Chicago and thank you for your support of our educational efforts.

Sincerely,

Carl L. Backer, M.D.
President
Congenital Heart Surgeons' Society

Yvonne Grunebaum, CEM
Director of Industry Relations
Congenital Heart Surgeons' Association
978.927.8330 | industry@chss.org



Annual Meeting
October 22-23, 2017
Loews O'Hare | Chicago, Illinois

chss.org

PROFESSIONAL REGISTRATION STATISTICS

2009:	103
2010:	116
2011:	136
2012:	166
2013:	151
2014:	160
2015:	176
2016:	182



Annual Meeting

October 22-23, 2017
Loews O'Hare | Chicago, Illinois

chss.org

EDUCATIONAL SUPPORT OPPORTUNITIES

EDUCATIONAL GRANT OPPORTUNITIES

Each year, supporting companies acknowledge the importance of the educational goals of the Congenital Heart Surgeons' Society by providing unrestricted educational grants. Please consider the support opportunities below:

PLATINUM SUPPORTER (ONE OFFERING)

Educational grant amount \$20,000

Dedicated signage and listing in all meeting communication materials (print and electronic), your company name prominently displayed on the Annual Meetings page of the CHSS website, Scientific Session on-screen acknowledgement slide, and the Program Guide listing.

GOLD SUPPORTER

Educational grant amount \$10,000

Shared signage and listing in all meeting communication materials (print and electronic) with other Gold Supporters, your company name prominently displayed on the Annual Meetings page of the CHSS website, Scientific Session on-screen acknowledgement slide and the Program Guide listing.

SILVER SUPPORTER

Educational grant amount \$5,000

Shared signage and listing in all meeting communication materials (print and electronic) with other Silver Supporters, your company prominently displayed on the Scientific Session on-screen acknowledgement slide and the Program Guide listing.

Per ACCME requirements separate agreement forms must be filled out for educational grants and exhibit space.

PAYMENT

Payment in full and a completed Letter of Agreement must be received by July 14, 2017. Checks should be made payable and mailed to:

Congenital Heart Surgeons' Society
500 Cummings Center, Suite 4400
Beverly, MA 01915
Telephone: (978) 927-8330
FAX: (978) 524-0498
Federal Tax ID number provided upon request



Annual Meeting

October 22-23, 2017
Loews O'Hare | Chicago, Illinois

chss.org



EXHIBITION INFORMATION

EXHIBIT SPACES

Exhibit spaces are 6' x 30" table top only. A maximum of two spaces are allowed per non-sponsoring exhibitor.

\$3,500 per table top exhibit space. Your exhibit fee includes:

- 1 6' x 30" skirted table top
- 2 chairs
- Use of contracted space
- Daily cleaning
- Two registrations
- Listing on CHSS website
- Program Guide listing

Space assignment is based on the order of application receipt. If two applications are received at the same time, priority will be given to 2017 CHSS sponsors. Space will be assigned and confirmed after July 14, 2017.

EXHIBIT DATES AND HOURS*

Sunday, October 22, 2017	12:00pm – 3:00pm	Installation
	4:00pm – 7:45pm	Exhibit Hall Hours
Monday, October 23, 2017	7:00 am – 3:30pm	Exhibit Hall Hours
	3:30 pm – 5:00 pm	Dismantle**

**Times are subject to change based on final program*

***Exhibitors may not dismantle in whole or in part before the close of the exhibit hall*

LOCATION OF EXHIBITS

The exhibits will be located in Guggenheim 1 adjacent to the scientific session room, in Guggenheim 2 & 3.

ADDITIONAL REGISTRATION BADGES

Each exhibit space includes 2 complimentary registrations for your company. You may register additional industry personnel at the price of \$125 per badge. Industry registration includes Scientific Sessions, Dinner on Sunday evening, and Continental Breakfast, and morning and afternoon Coffee Breaks.

APPLICATION AND DEPOSIT

Your exhibitor application must be accompanied by 50% of the amount due in order to reserve space and must be received by July 14, 2017. The balance of the amount due must be paid in full by July 14, 2017. Credit card information or checks (in U.S. funds only) should be sent to:

CHSS
500 Cummings Center, Suite 4400
Beverly, MA 01915
Fax: 978-524-0461

EXHIBITOR GUIDELINES

GENERAL

All matters and questions not covered by the regulations are subject to the decision of CHSS. "The Society" or "CHSS" shall mean the Congenital Heart Surgeons Society, its committees, agents or employees acting for the management of the Scientific Meeting and Exhibition.

NATURE OF EXHIBITION

The CHSS Annual Meeting includes a scientific exhibit designed to provide a showcase of products and services either specifically designed for, or customarily used in, purchasing or delivery of congenital heart surgery products.

CHSS reserves the right to refuse rental space to any company whose products and services are not, in the opinion of the Society, compatible with the mission of CHSS and the objectives of the CHSS exhibition. The Society does not guarantee that any space will be available to any applicant. If space is not available, a waiting list will be held in the order of receipt of application and 50% deposit. CHSS will either apply payment for the following year or refund all payments received in the event space does not become available. This will occur two weeks after the meeting.

TERMS IN CASE OF DEFAULT

If any exhibitor or partner fails to pay, when due, any sum agreed upon, or if any exhibitor or sponsors fails to meet any term or condition of the application, or fails to observe and abide by these Rules & Regulations, CHSS reserves the right to terminate the contract immediately without refund of any monies previously paid. In any case, no refunds will be made on or after July 14, 2017.

EXHIBIT SERVICE KIT

The Service Kit will provide you with complete information regarding:

- Shipping
- Utility services
- Personnel registration
- Pre-registration mailing labels
- Program guide product description requirements
- Hotel reservations
- Any additional information needed during installation, exhibiting and dismantling of your exhibit

CHANGES

All times, program schedules and floor plans in this prospectus are subject to change. All changes will be communicated in subsequent material.

PRELIMINARY PROGRAM

The CHSS Preliminary Program will be posted on the CHSS website as soon as it is available.



SPECIAL NEEDS

Please contact the CHSS office if you have a disability, which requires special accommodations.

INSURANCE

The Exhibitor, Hotel and CHSS each agrees to carry adequate personal property, liability and other insurance protecting itself against any claims arising from any activities conducted in the Hotel during the CHSS Annual Meeting. Upon request, the Exhibitor shall provide a certificate evidencing such insurance to the Hotel and CHSS. The Hotel and CHSS shall not be responsible for the security of exhibits, presentation materials or other personal property of the exhibitor. The Exhibitor acknowledges that CHSS and the Hotel, its owner and operator do not maintain insurance covering such exhibits, materials or personal property.

INDEMNIFICATION

The exhibitor hereby agrees to indemnify and hold harmless CHSS and Loews Chicago O'Hare from and against loss, liability, costs or damages resulting from claims arising out of or resulting from the gross negligence or willful misconduct of the exhibitor or any of its members or participants, unless such claim has resulted, in whole or in part, from the acts or omissions of CHSS, the Loews Chicago O'Hare Hotel Loews Chicago O'Hare or its employees acting within the scope of their employment. CHSS, Loews Chicago O'Hare Hotel Loews Chicago O'Hare hereby agrees to indemnify and hold harmless the exhibitor from and against loss, liability, costs or damages resulting from claims arising out of or resulting from the gross negligence or willful misconduct of CHSS, Loews Chicago O'Hare or any of its employees acting within the scope of their employment, unless such claim has resulted, in whole or in part, from the acts or omissions of the exhibitor or any of its members or participants.



Annual Meeting
October 22-23, 2017
Loews O'Hare | Chicago, Illinois

chss.org



MARKETING SUPPORT OPPORTUNITIES

HOTEL KEY CARDS **\$5,000**

All meeting attendees would use the hotel key cards and see your company name or logo. Your company will be acknowledged as a meeting supporter.

MEETING BAGS **\$5,000**

Every registered attendee will carry your company name (logo will not be accepted) on their bag. You may also include one bag insert.

BAG INSERT **\$1,500**

You will be able to have a 5 x 8 marketing piece included with registration materials given to each attendee.



Annual Meeting

October 22-23, 2017

Loews O'Hare | Chicago, Illinois

chss.org

CHSS Annual Meeting Exhibit Space Application

Please complete all sections of this application and either type or print in each section. Sign and return both sides either with a check payable in US Dollars to CHSS, 500 Cummings Center, Suite 4400, Beverly, MA 01915 or fax both sides with a credit card number to 978.524.0461. Applications received prior to July 14, 2017 must include at least a 50% deposit. On or after July 14, 2017 payment in full of the total commitment is due. Confirmations and space assignments will be sent after July 14, 2017. All financial transactions including payments and refunds are in US Dollars.

CONTACT INFORMATION

Contact Person: This person will receive all correspondence pertaining to this meeting.

Title _____

Telephone number _____ Fax number _____

Email address _____

Company Name _____

Street Address _____

City/State/Zip/Country _____

Web Address _____

EXHIBIT SPACE

of booth(s) _____ x \$3,500 = \$ _____

Location preferences: (List Table numbers)

1st Choice _____ 3rd Choice _____

2nd Choice _____ 4th Choice _____

COMPANY DESCRIPTION: Please email a 50 word product description to industry@chss.org along with your exhibit space application. Description will be handed out onsite to attendees. When emailed description please include the following:

1. "CHSS" in the subject line of your email
2. Company name
3. Mailing address
4. Company web address
5. 50 word description

PAYMENT METHOD Please note that as part of our compliance we can no longer accept credit card numbers via e-mail. This policy is designed to increase data security for cardholders and merchants. Emails received containing credit card information will be blocked. Please use the following methods of payment:

Check amount enclosed: \$ _____
(US banks only)

Secure Fax: 978.524.0461 This form must be faxed if credit card number is showing. DO NOT EMAIL.

CREDIT CARD American Express MasterCard Visa

Amount to be charged: \$ _____

Credit Card Number _____

Expiration Date _____ Security Code (3 digits on front or back of card) _____

Name as it appears on credit card _____

Cardholder's Signature _____

Please check if credit card billing address is same as contact information at the top of the form.

If billing address is not the same please enter below.

WIRE TRANSFER – Please call our offices at 978.927.8330 for wiring information.

WE AGREE TO ABIDE BY ALL RULES AND REGULATIONS SET FORTH IN THE PROSPECTUS AND THIS APPLICATION (FRONT AND BACK). ACCEPTANCE OF THIS APPLICATION BY SHOW MANAGEMENT CONSTITUTES A CONTRACT. CONFIRMATION WILL BE SENT ON OR AFTER JULY 14, 2017.

AUTHORIZED SIGNATURE

PRINT NAME

TITLE

ANNUAL MEETING EXHIBIT SPACE APPLICATION (Page 2)
CHSS ANNUAL MEETING ♦ October 22 – 23, 2017 ♦ Chicago Loews O’Hare, Chicago, IL

The Congenital Heart Surgeons Society and its authorized representatives are hereinafter referred to as “Show Management.”

1. PAYMENT AND REFUNDS. Applications submitted prior to July 14, 2017 must be accompanied by a deposit in the amount of 50% of the unit fee. 100% of the total commitment due must be paid by July 14, 2017. Applications submitted after July 14, 2017 must be accompanied by payment IN FULL. Applications received without such payment will not be processed nor will space assignments be made.

If Show Management receives a written request for cancellation of space in whole or in part on or before July 14, 2017, the exhibitor will be liable for a 25% processing fee. For cancellations in whole or in part received after July 14, 2017, no refunds will be issued.

It is expressly agreed by the exhibitor that in the event he fails to pay the space rental at the times specified, or fails to comply with any other provisions contained in these rules and regulations concerning his use of exhibit space, Show Management shall have the right to reassign the booth location shown on the face of the contract or to take possession of said space and lease same, or any part thereof, to such parties and upon such terms and conditions as it may deem proper. In the event of a default by the exhibitor, as set forth in the previous sentence, the exhibitor shall forfeit as liquidated damages, the amount paid by him for his space reservation, regardless of whether or not the Show Management enters into a further lease for the space involved.

2. SPACE RENTAL AND ASSIGNMENT OF LOCATION. Whenever possible, space assignments will be made by Show Management in keeping with the preferences as to location requested by the exhibitor. **SHOW MANAGEMENT, HOWEVER, RESERVES THE RIGHT TO MAKE THE FINAL DETERMINATION OF ALL SPACE ASSIGNMENTS IN THE BEST INTERESTS OF THE EXPOSITION.**

3. USE OF SPACE, SUBLETTING OF SPACE. No exhibitor shall assign, sublet, or share the space allotted with another business or firm unless approval has been obtained in writing from Show Management. Exhibitors are not permitted to feature names or advertisements of non-exhibiting manufacturers, distributors or agents in the exhibitor’s display, parent or subsidiary companies excepted.

Exhibitors must show only goods manufactured or dealt by them in the regular course of business. Should an article of non-exhibiting firm be required for operation or demonstration in an exhibitor’s display, identification of such article shall be limited to the usual and regular nameplate, imprint or trademark under which same is sold in the general course of business. No firm or organization not assigned exhibit space will be permitted to solicit business within the Exhibit Areas.

4. EXHIBITORS AUTHORIZED REPRESENTATIVE. Each exhibitor must name one person to be his representative in connection with installation, operation and removal of the firm’s exhibit. Such representative shall be authorized to enter into such service contracts as may be necessary and for which the exhibitor shall be responsible. The exhibitor shall assume responsibility for such representative being in attendance throughout all exposition periods; and this representative shall be responsible for keeping the exhibit neat, manned and orderly at all times. For their own safety and protection, children sixteen (16) years of age and under will not be admitted to the exhibit halls at any time.

5. INSTALLATION AND REMOVAL. Show Management reserves the right to fix the time for the installation of a booth prior to the Show opening and for its removal after the conclusion of the Show. Installation of all exhibits must be fully completed by the opening time of the exposition.

Any space not claimed and occupied three hours prior to opening, may be resold or reassigned without refund. No exhibitor will be allowed to dismantle or repack any part of his exhibit until after the closing of the Show.

6. ARRANGEMENT OF EXHIBITS. Each exhibitor is provided an Official Exhibitor Kit. The Exhibitor Kit describes the type and arrangement of exhibit space and the standard equipment provided by Show Management for booth construction. All booth space must be arranged and constructed in accordance with the guidelines, provisions and limitations contained in the Exhibitor Kit. If, in the sole opinion of Show Management, any exhibit fails to conform to the Exhibitor Kit guidelines, or the provisions set forth herein, such exhibit will be prohibited from functioning at any time during the exposition.

Exhibitor Plan Review. Booth construction plans and layout arrangements for first-time exhibitors, exhibits in peninsula or island booth spaces, or involving other unusual construction features, must be submitted for approval at least sixty (60) days prior to the opening of the exposition.

7. EXHIBITS & PUBLIC POLICY. Each exhibitor is charged with knowledge of all laws, ordinances and regulations pertaining to health, fire prevention and public safety, while participating in this exposition. Compliance with such laws is mandatory for all exhibitors and the sole responsibility is that of the exhibitor.

Show Management and service contractors have no responsibility pertaining to the compliance with laws as to public policy as far as individual exhibitor’s space, materials and operation is concerned. Should an exhibitor have any questions as to the application of such laws, ordinances and regulations to his exhibit or display, Show Management will endeavor to answer them. All booth decorations including carpeting must be flame-proofed and all hangings must clear the floor. Electrical wiring must conform with the National Electrical Code Safety Rules. If inspection indicates any exhibitor has neglected to comply with these regulations, or otherwise incurs fire hazard, the right is reserved to cancel all or such part of his exhibit as may be irregular, and effect the removal of same at exhibitor’s expense.

Exhibitors will not be permitted to store behind their booth background any excess material such as cardboard cartons, literature, etc. Excess supplies must be stored in areas which will be made available for such purpose. If unusual equipment or machinery is to be installed or if appliances that might come under fire codes are to be used the exhibitor should communicate with Show Management for information concerning facilities or regulations. Exhibitors must comply with City and State fire regulations.

Independent contractors must conform to IAEE, ESCA and ED&PA guidelines. All exhibitor labor must comply with established labor jurisdictions.

8. STORAGE OF PACKING CRATES AND BOXES. Exhibitors will not be permitted to store packing crates and boxes in their booths during the exhibit period, but these, when properly marked, will be stored and returned to the booth by service contractors. It is the exhibitor’s responsibility to mark and identify his crates. Crates not properly marked or identified may be destroyed. Show Management assumes no responsibility for the contents of crates or boxes improperly labeled as “empty” because of the lack of storage facilities, it may be necessary to store empty crates and cartons outside the building. Every effort will be made to protect the crates from the elements, but neither Show Management nor its service contractors will assume any responsibility for damage to them. The removal and return of large crates that cannot be handled by hand trucks will be charged at prevailing rates. Crates, boxes or other exhibit materials unclaimed by the exhibitor after the Show will be removed at the exhibitor’s expense. Exhibitors will be billed by Show Contractors for removal time and materials at prevailing rates.

9. OPERATION OF DISPLAYS. Show Management reserves the right to restrict the operation of, or evict completely, any exhibit which, in its sole opinion, detracts from the general character of the exposition as a whole. This includes, but is not limited to, an exhibit which, because of noise, flashing lights, method of operation, display of unsuitable material, are determined by Show Management to be objectionable to the successful conduct of the exposition as a whole. Use of so-called “barkers” or “pitchmen” is strictly prohibited. All demonstrations or other promotional activities must be confined to the limits of the exhibit space. Sufficient space must be provided within the exhibit space for the comfort and safety of persons watching demonstrations and other promotional activities. Each exhibitor is responsible for keeping the aisles near its exhibit space free of congestion caused by demonstrations or other promotions.

Direct Sales. No retail sales are permitted within the exhibit area at any time, but orders may be taken for future delivery.

Contests, Drawings & Lotteries. All unusual promotional activities must be approved in writing by Show Management no later than 60 days prior to the opening of the exposition.

Literature Distribution. All demonstrations or other activities must be confined to the limits of the exhibitor’s booth space. Distribution of circulars may be made only within the space assigned to the exhibitor distributing such materials. No advertising circulars, catalogs, folders, or devices shall be distributed by exhibitors in the aisles, meeting rooms, registration areas, lounges, or grounds of the host facility. Trade publishers are prohibited from soliciting advertising during the Show. Trade publications may be distributed from their booth, but automatic distribution is prohibited.

Gaseous and Cryogenic Materials. Exhibitor must work directly with the Westin O’Hare on proper delivery and storage of dewars or other containers and proper transfer of gases for cryogenic and/or other purposes. CHSS must also be notified of such materials before October 10, 2014.

Live Animals. Live animals are prohibited.

Models. Booth representatives, including models or demonstrators, must be properly and modestly clothed. Excessively revealing attire is prohibited.

Sound. Exhibits which include the operation of musical instruments, radios, sound projection equipment, public address systems or any noisemaking machines must be conducted or arranged so that the noise resulting from the demonstration will not annoy or disturb adjacent exhibitors and their patrons, nor cause the aisles to be blocked. Operators of noisemaking exhibits must secure approval of operating methods before the exhibit opens.

10. SOCIAL ACTIVITIES. Exhibitor agrees to withhold sponsoring hospitality suites/rooms or other functions during official show activities, including exhibit hours, social functions, educational seminars and any other related activity scheduled by Show Management.

11. LIABILITY AND INSURANCE. The Exhibitor, Hotel and CHSS each agrees to carry adequate personal property, liability and other insurance protecting itself against any claims arising from any activities conducted in the Hotel during the CHSS Annual Meeting. Upon request, the Exhibitor shall provide a certificate evidencing such insurance to the Hotel and CHSS. The Hotel and CHSS shall not be responsible for the security of exhibits, presentation materials or other personal property of the exhibitor. The Exhibitor acknowledges that CHSS and the Hotel, its owner and operator do not maintain insurance covering such exhibits, materials or personal property.

Property Damage. Exhibitor shall be responsible for any loss of or damage to property of the other party hereto, including, but not limited to, loss or damage occasioned by theft, fire, smoke, acts of God, public enemy, riot, civil commotion or other insurable casualty, and Exhibitor expressly waives any claim for liability against the other party hereto with respect to any such loss or damage. Accordingly, it shall be the responsibility of Show Management and Exhibitor, respectively, to secure its own insurance or otherwise protect itself and its property against such loss or damage

12. INDEMNIFICATION. The exhibitor hereby agrees to indemnify and hold harmless CHSS and Loews Chicago O’Hare from and against loss, liability, costs or damages resulting from claims arising out of or resulting from the gross negligence or willful misconduct of the exhibitor or any of its members or participants, unless such claim has resulted, in whole or in part, from the acts or omissions of CHSS, the Loews Chicago O’Hare Hotel Loews Chicago O’Hare or its employees acting within the scope of their employment. CHSS, Loews Chicago O’Hare Hotel Loews Chicago O’Hare hereby agrees to indemnify and hold harmless the exhibitor from and against loss, liability, costs or damages resulting from claims arising out of or resulting from the gross negligence or willful misconduct of CHSS, Loews Chicago O’Hare or any of its employees acting within the scope of their employment, unless such claim has resulted, in whole or in part, from the acts or omissions of the exhibitor or any of its members or participants.

13. CARE OF BUILDING AND EQUIPMENT. Exhibitors or their agents shall not injure or deface any part of the exhibit building, the booths, or booth contents or show equipment and décor. When such damage appears, the exhibitor is liable to the owner of the property so damaged.

14. AMERICANS WITH DISABILITIES ACT. Exhibitors acknowledge their responsibilities under the Americans with Disabilities Act (hereinafter “Act”) to make their booths accessible to handicapped persons. Exhibitor shall also indemnify and hold harmless Show Management and facility against cost, expense, liability or damage which may be incident to, arise out of or be caused by Exhibitor’s failure to comply with the Act.

15. OTHER REGULATIONS. Any and all matters not specifically covered by the preceding rules and regulations shall be subject solely to the decision of Show Management.

SHOW MANAGEMENT SHALL HAVE FULL POWER TO INTERPRET, AMEND, AND ENFORCE THESE RULES AND REGULATION, PROVIDED EXHIBITORS RECEIVE NOTICE OF ANY AMENDMENTS WHEN MADE. EACH EXHIBITOR AND ITS EMPLOYEES AGREES TO ABIDE BY THE FOREGOING RULES AND REGULATIONS AND BY ANY AMENDMENTS OR ADDITIONS THERETO IN CONFORMANCE WITH THE PRECEDING SENTENCE. EXHIBITORS OR THEIR REPRESENTATIVES WHO FAIL TO OBSERVE THESE CONDITIONS OF CONTRACT OR WHO, IN THE OPINION OF SHOW MANAGEMENT, CONDUCT THEMSELVES UNETHICALLY MAY IMMEDIATELY BE DISMISSED FROM THE EXHIBIT AREA WITHOUT REFUND OR OTHER APPEAL.

DATE

AUTHORIZED SIGNATURE

TITLE



Annual Meeting

October 22-23, 2017
Loews O'Hare | Chicago, Illinois

chss.org



EDUCATIONAL SUPPORT AGREEMENT

Complete and return to: **Congenital Heart Surgeons Society**
500 Cummings Center, Suite 4400
Beverly, MA 01915

Company Name: _____

Contact: _____ Title: _____

Address: _____

City/State/Zip/Country _____

Telephone: _____ Fax: _____ E-Mail: _____

Please check which level you are selecting:

- Platinum Level \$20,000
- Gold Level \$10,000
- Silver Level \$ 5,000

Payment Method:

Please note that as part of our compliance we can no longer accept credit card numbers via e-mail. This policy is designed to increase data security for cardholders and merchants. Emails received containing credit card information will be blocked. Please use the following methods of payment:

- 
- 
- 
- Check Enclosed AMOUNT: _____

Secure Fax: + 978.524.0461 This form must be faxed if credit card number is showing. DO NOT EMAIL.

Amount to be charged: \$ _____

Credit Card Number: _____ Exp. _____

Authorized Signature: _____ Date: _____

WIRE TRANSFER – Please call our offices at +978.927.8330 for wiring information.

By signing this document, sponsor agrees to the above grant commitment and that a 50% payment is due with this agreement, with the balance due by July 14, 2017. In the event of cancellation, a refund will not be issued. All artwork must be submitted to CHSS for approval prior to use. This includes banners, screensavers, and ads. Sponsorships will be assigned in order of receipt of Agreements with deposits.

Authorized Signature: _____ Date: _____



Annual Meeting
 October 22-23, 2017
 Loews O'Hare | Chicago, Illinois

chss.org



MARKETING SUPPORT OPPORTUNITIES AGREEMENT FORM

Company _____

Contact _____

Title _____

Address _____

City/State/ Zip/Country _____

Telephone _____

Fax _____

Email _____

Please select your support activities below:

- HOTEL KEYCARDS \$5,000
- MEETING BAGS \$5,000
- BAG INSERT \$1,500

Payment Method:

Please note that as part of our compliance we can no longer accept credit card numbers via e-mail. This policy is designed to increase data security for cardholders and merchants. Emails received containing credit card information will be blocked. Please use the following methods of payment:

- 
- 
- 
- Check Enclosed
- AMOUNT:** _____

Secure Fax: + 978.524.0461 This form must be faxed if credit card number is showing. DO NOT EMAIL.

Amount to be charged: \$ _____

Credit Card Number: _____ Exp. _____

Authorized Signature: _____ Date: _____

WIRE TRANSFER – Please call our offices at +978.927.8330 for wiring information.

By signing this document, sponsor agrees to the above grant commitment and that a 50% payment is due with this agreement, with the balance due by July 14, 2017. In the event of cancellation, a refund will not be issued. All artwork must be submitted to CHSS for approval prior to use. This includes banners, screensavers, and ads. Sponsorships will be assigned in order of receipt of Agreements with deposits.



Annual Meeting
October 22-23, 2017
Loews O'Hare | Chicago, Illinois

chss.org



Exhibit Hall Floorplan

